

HOW TO PAY FOR YOUR TRIP

Log in to globalmissionsproject.managedmissions.com and click the trip that you want to pay for.

The screenshot shows the 'Mission Trips' dashboard. On the left is a navigation menu with options: Mission Trips, Messages, My Donations, Account Admin, and Get Help. The main area is titled 'Mission Trips' and features a search bar, a '+ Add Mission Trip' button, and a list of trips. Two trips are visible: '334-Metro Big Band-Guatemala-Camp Kirkland' (99% complete, Nov 5-15, 2021) and '334-Guatemala-Celebration Orchestra-Camp Kirkland' (73% complete, Dec 27, 2021 - Jan 3, 2022). An arrow points to the first trip. On the right, there are 'Actions' (Create Tasks, Schedule Meetings, Create Fundraising Goals) and 'Related Pages'.

Click "Pay For My Trip"

The screenshot shows the '334-Metro Big Band-Guatemala-Camp Kirkland' trip details page. The left navigation menu includes: Trip Details, Team Members, Flight Info, Story, Meetings, Tasks & Goals, Budget, Expenses, Fundraising, Messages, My Donations, Account Admin, and Get Help. The main content area is divided into sections: 'Fundraising' (99% progress), 'Trip Information' (with edit button), 'Financial Summary' (with an arrow pointing to it), 'Links', and 'Meetings, Tasks & Goals'. The 'Financial Summary' section shows: Total Budget, Total Expenses, Total Contributions, and Account Balance. Below it, it says 'There are no upcoming things for this trip.' and a 'Trip Documents' section with an 'Add' button. On the right, 'Actions' include View Calendar and Pay For My Trip (with an arrow pointing to it), and 'Related Pages' include Manage Team Roles, Expedited Passport Processing, and Watch or Join Online Webinar. An 'Email the Team' button is in the top right.

Enter your information and click Next. Follow the prompts to pay by debit card or by bank account.

The screenshot shows a 'Make a payment' modal form. It contains the following fields and sections:

- Personal Information:** First Name (John), Last Name (Smith), Address 1 (123 Address), Address 2 (empty), Country (Select One), City, State (ST), Postal Code (00000), Phone Number (0000000000), Email Address (test@test.com).
- Payment Information:** Amount (\$ 1,000.00), Frequency (One Time).
- Buttons:** A green 'Next Payment Method' button with a yellow arrow pointing to it.